

## **PROMOTE MY TEAM LLC PRIVACY STATEMENT**

Promote My Team LLC is committed to protecting your privacy while providing quality services that give you an enjoyable and safe online experience. This Statement of Privacy applies to the Promote My Team LLC website and governs data collection and usage. By using the Promote My Team LLC website, you consent to the data practices described in this statement. The Promote My Team LLC website is the website contained at <http://www.PromoteMyTeam.com> and all pages and subpages therein.

### **Collection of your Personal Information**

Promote My Team LLC collects personally identifiable information when you register or order, such as your e-mail address, physical address, name, and phone number, and credit card information. Promote My Team LLC also collects information not personally identifiable, such as zip code, city and state.

There is also information about your computer hardware and software that is automatically collected by Promote My Team LLC. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses, templates made, path through the site, and operating system information. This information is used by Promote My Team LLC for the operation of its services, to maintain quality of service, and to provide general statistics regarding use of the Promote My Team LLC web site.

Promote My Team LLC encourages you to review the privacy statements of Web sites you choose to link to from Promote My Team LLC so that you can understand how those Web sites collect, use and share your information. Promote My Team LLC is not responsible for the privacy statements or other content on Web sites outside of the Promote My Team LLC web site.

### **Use of your Personal Information:**

Promote My Team LLC collects and uses your personal information to operate the Promote My Team LLC web site and deliver the services you have requested. Promote My Team LLC also uses your personally identifiable information from time to time to inform you of other products or services available from Promote My Team LLC and its affiliates. Promote My Team LLC may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered. Note that at any time you may opt out of being contacted by Promote My Team LLC for any research or product updates, through clear links at the bottom of every email.

Promote My Team LLC does not sell, rent or lease its customer lists to third parties. Promote My Team LLC may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone

number) is not transferred to the third party. In addition, Promote My Team LLC may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Promote My Team LLC, and they are required to maintain the confidentiality of your information.

Promote My Team LLC does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

Promote My Team LLC keeps track of the web sites and pages our customers visit within and from the Promote My Team LLC web site, in order to determine what Promote My Team LLC services are the most popular. This data is used to deliver customized content and advertising within Promote My Team to customers whose behavior indicates that they are interested in a particular subject area.

Promote My Team LLC will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Promote My Team LLC or the site; (b) protect and defend the rights or property of Promote My Team LLC; and, (c) act under exigent circumstances to protect the personal safety of users of Promote My Team LLC, or the public.

### **Use of Cookies**

The Promote My Team LLC web site may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you register with the Promote My Team LLC site or services, a cookie helps Promote My Team LLC to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Promote My Team LLC web site, the information you previously provided can be retrieved, so you can easily use the Promote My Team features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Promote My Team LLC services or Web sites you visit.

### **Security of your Personal Information**

Promote My Team LLC secures your personal information from unauthorized access, use or disclosure. Promote My Team LLC secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other Web sites, it is protected through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

Promote My Team LLC will not record, store, or save your Credit Card Number without your express consent and notice from Promote My Team LLC.

### **Changes to this Statement**

Promote My Team LLC will occasionally update this Statement of Privacy to reflect company and customer feedback. Promote My Team LLC encourages you to periodically review this Statement to be informed of how Promote My Team LLC is protecting your information.

### **Contact Information**

Promote My Team LLC welcomes your comments regarding this Statement of Privacy. If you believe that Promote My Team LLC has not adhered to this Statement, please use the inquiry form to contact us. We will use commercially reasonable efforts to promptly determine and remedy the problem

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